

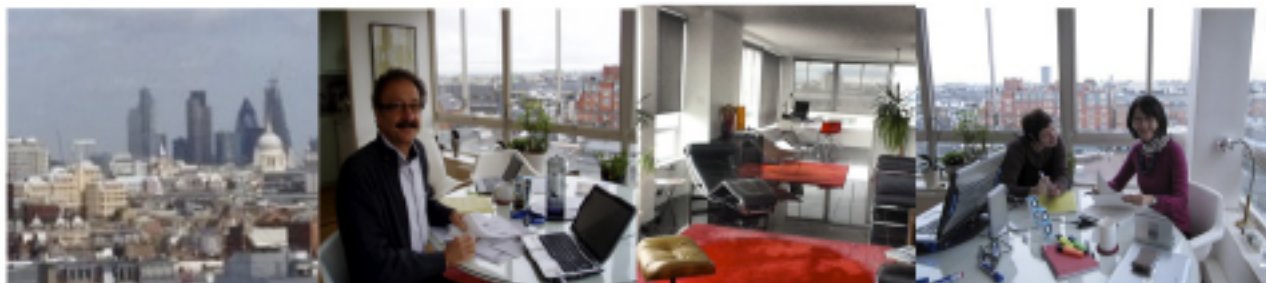
One-to-one Business English Training

Carnaby English's intensive, one-to-one, residential Business English courses are designed to improve English language skills in a short period of time - either one or two weeks.

Living and learning with an expert, business English trainer in a central London location is a unique training experience that rapidly improves the trainee's ability to communicate effectively and confidently in English, specifically in speaking, listening, reading and writing, as necessary for the individual and their company.

Custom-designed one-to-one courses: home stay in central London

- Each course is designed to meet the learner's specific needs.
- All courses use real business situations to make progress quickly.
- Grammar and pronunciation are addressed as part wider business contexts.
- The learner lives and learns in Gil's central London flat with a private bathroom.
- Course fees include accommodation, food and training.
- Courses are flexible and can be altered to meet the learners changing priorities.



Course aims and outcomes

These are agreed at the beginning of each course and can include the improvement of:

Fluency in face-to-face and telephone interactions	Listening skills: telephone and in meetings
Grammatical understanding and usage	Pronunciation and stress
Ability to work effectively in cross-cultural teams	Reading, research and analysis abilities
Written communications: emails, letters and reports	Cultural differences and approaches
Social English with colleagues from across the world	HR English
Business and general English vocabulary	Confidence and enjoyment of English

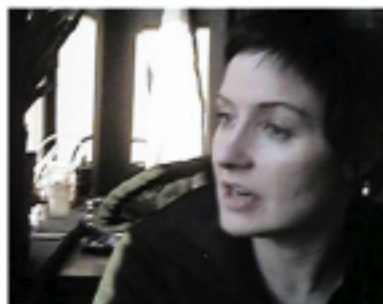
Topic Areas

The learner chooses which topics to focus on: these can include:

Sales and Marketing	Negotiating & Influencing	Emailing
Leadership	Telephoning	Time management
International teams	Project management	Meetings
Presentations	Report writing	Interviewing
HR law and practice	HR strategy and policy	Appraisals
Recruitment	Problem solving	Cultural differences
Writing manuals	Social interaction	Management and motivation
Business sector trends	Strategic reviews and thinking	The employment market
Change management	Interpreting statistics	Training & skills development

Carnaby English is run by Gil Reid-Robbins

Experienced Cambridge Certificate English teacher.
From a successful international business background.
Masters degree in English language and Literature.
Native English speaker with excellent teaching skills.
Specialist in business English tuition.
One-to-one intensive tutoring for rapid progress.
Unique central London location living with Gil.
Is married to Nick, a music engineer.
All learner levels from Elementary to Advanced.



Work Background

Teaching experience

Over 80 trainees trained from many countries across the world, including Spain, Argentina, France, Russia, Germany, Italy, China and Japan.

Commercial experience

The business English courses delivered are highly effective because of Gil's extensive experience in international management, managing multi-national teams. Posts include:

- 2005 – 2009: Managing Director/Head of Consulting, Vision In Print
- 1998 – 2005: Managing Director, Training & Consultancy
- 1995 – 1998: President/General Manager EMSA SilverPlatter
- 1988 – 1995: Managing Director/Editorial & Production Director, Longman

Reviews and Recommendations

'Gil is a fantastic trainer. I was really surprised by my fast progress. It was an enormous improvement in such a short time. An important main point for the successful learning was that Gil is a businesswoman with a lot of experience in management, leadership and HR so she knows all about the problems and challenges in Business.' Logistics Manager, Germany

'I took only a two-week course but it was equivalent to a three-year English class in a school ... I recommend the courses especially to people who need to brush up their English for business purposes.' Japanese accountant who is now working in New York City

'I have not studied English for many years and was a little nervous but Gil made learning very enjoyable ... and she is an excellent cook' Argentinian Chief Executive Officer

'One of the best aspects of this course was Gil's business experience ... If only all teachers were like Gil!' HR Manager, Spain

